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BISHOPSHALT SCHOOL

"Above all else a place for learning"

15th September 2020

Ref:MCG/ber/Parents Letter

Dear Parents & Caregiver

Re: Google Classroom Homework

As you are aware from our previous correspondence, from this academic year, we will no longer be using Show My Homework as we have moved to Google Classroom. As part of this package, Google Classroom system allows parents to view Guardian Summaries.

Guardian summaries is a new piece of communication that will allow you to access how your child is doing with their homework. Each week you will receive an email letting you know the communication which has appeared on their classroom streams, all work missed and work that is due.

In the next week you will be sent details of how to access this via email. To access this you will:

1. Receive an email inviting you to **'Get classroom email summaries for your child.'**
2. Open the email and click the **'Accept'** button.
3. It will open another tab and say again **'Get classroom email summaries' click Accept.**
4. Once you have clicked accept, if you have a Gmail account you will then be able to choose the frequency you receive these reports, weekly, daily or no summaries. You will also need to change the timezone to GMT+00.00 London.

If you have not received an email by Tuesday 22nd September or need any further assistance please email office@bishopshalt.hillingdon.sch.uk and our support staff will contact you to assist. If you have recently updated your email address and have not informed us, please send the details to the aforementioned address as a priority.

Once again, thank you for your continued support.

Yours sincerely

L McGillicuddy (Mr)
Headteacher



An Arts College specialising in Music and the Performing Arts Royal Lane, Hillingdon, Uxbridge, UB8 3RF

Headteacher: Mr L McGillicuddy