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BISHOPSHALT SCHOOL
"Above all else a place for learning"

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August 2020

Dear Parents, Caregivers & Students,

We hope that this letter finds you all well and you have been able to enjoy the summer break given the continued difficult COVID situation.

We are writing to confirm that all students will be returning to school in September. In line with statutory Government requirement **all students** will be expected to be in school. All attendance will be monitored and any unexplained or unauthorised absences will be followed up in the usual way. It continues to be our expectation that all students are required to attend a minimum of **97%+**.

We will be offering the full curriculum, but will be ensuring we meet all COVID related guidance to reduce as much risk as we can. I ask you to ensure that before students return in September, you read and understand the **Student Protocol**. In this document you will find the procedures and expectations of students within school. We will constantly keep this under review in terms of the local and national situation. As always we will continue to keep you updated via direct contact and also through our website.

Students return will be phased as follows:

Date	Event
Tuesday 1st September	Staff INSET
Wednesday 2nd September	Staff INSET
Thursday 3rd September	Year 7 return 9am - 1.30pm Year 12 return 12pm - 3.30pm
Friday 4 th September	As above
Monday 7th September	Normal timing (8:30am) for Year 7 and 12 - extended tutor time. Year 8 and 9 return at 9am – Lessons will begin Period 2
Tuesday 8 th September	Normal timing for Years (8:30am) 7, 8, 9 and 12 - extended tutor time. Year 10, 11 and 13 return at 9am – Lessons will begin Period 2
Wednesday 9 th September	Normal timing for all – 8:30am
Thursday 10 th September	Normal timing for all – 8:30am
Friday 11 th September	Normal timing for all – 8:30am

The rationale is quite simple, we want to ensure that all staff are as prepared as possible for the return of students and understand the new protocols required of them.



An Arts College specialising in Music and the Performing Arts Royal Lane, Hillingdon, Uxbridge, UB8 3RF

Headteacher: Mr L McGillicuddy

We will return on **Thursday 3rd September with Year 7 and 12**, as we want to give as much time to these year groups individually. Year 12 were unable to sit their GCSE exams and Year 7 did not have the normal induction and transition programme to help them into secondary school.

Year 8 and 9 will return on **Monday 7th September** and **Years 10, 11 and 13** will return on Tuesday 8th September. Staggering the return will enable students to become used to our new systems, feel confident in school and ensure the school can focus our efforts on providing a seamless transition back to school.

As you are aware next Academic year the school day now starts at 8.30am and finishes at 3.30pm, we now have a one week timetable and the lessons have increased in length. As a reminder these are the timings of the school day:

School Bells

Registration call	08.25
'Late Bell'	08.30
End of Registration/Assembly	08:50
End of lesson 1	09:55
End of Lesson 2	11:05
End of Break	11.30
End of Lesson 3	12.35
End of Lesson 4	13:45
End of Lunch	14:25
End of School	15.30

Pattern for School Day

Registration and Assembly	08:30 – 08:50
Lesson 1	08:50 – 09:55
Lesson 2	10:00 – 11:05
Morning Break	11:05 – 11:30
Lesson 3	11.30 - 12.35
Lesson 4	12:40 – 13:45
Lunchtime	13:45 – 14:25
Lesson 5	14:25 – 15:30

Please note, that for COVID related safety reasons, we will not be offering food provision during the morning breaktime. We therefore recommend that all students bring their own snacks and drinks in from home for the foreseeable future. Please be reassured that we will be offering a lunch service which students will access via their bubbles from approximately 1:15pm each day for the immediate future.

We would also like to remind you of the following key points:

Bubbles

- All students will be in 'Bubbles'.
- These bubbles arrive and leave at different times, and will not mix within school.
- Movement within the school is managed by bubble, and each bubble has its own free time area known as a 'Bubble Zone'
- Toilets throughout the school are allocated to different bubbles to reduce mixing between bubbles

Teaching and Learning

- This academic year, we will **not** be using Show My Homework, but giving all parents access to our Google Classrooms. This will enable all parents to obtain a weekly report, at your own leisure, of the work being set to and completed by your children, further details will follow.
- Bishopshalt now has a One Week timetable, it is our opinion that this will help parents and students and avoid confusion of when lessons take place.
- Bishopshalt will provide all students with a Mini Whiteboard in September. Teachers will maintain 2 metres distance from students, and as such we will use these Mini Whiteboards to ascertain feedback within lessons.

Uniform and Equipment

- We expect all students to return in full school uniform at the start of term. To enable PE to continue and avoid the need to change from their uniform, initially there will be days where students will be expected to attend school in their Bishopshalt PE kit.
- We ask that all students bring their trainers to school each day, if their Bubble Zone is on a playing field.
- Students must bring a full pencil case, including a **whiteboard pen**, each day. Students must have spare pens so that we minimise sharing of equipment.
- If you would like to donate any uniform that a member of your family has outgrown, to support other members of our community it would be greatly appreciated. We will wash the Uniform and this will help us ensure that all students are able to return to school in September in Full School uniform despite any individual circumstances. Uniform can be dropped to the school from the week commencing 17th August from 9:30 to 12:00pm each day. If you would need support with uniform and would like to arrange to collect some of the recycled items, please email zbermingham@bishopshalt.school and we will make arrangements for you to come into school during the final two weeks of the holiday.

Extra Provision

- For the immediate future we will be **unable** to open the dining hall for breakfast and break time. We are extending lunch to ensure all students can access a meal in a COVID secure manner.
- We ask that students attend school with water and snacks for break time.
- For the first two weeks of term, the Library (LRC) will not be offering an afterschool homework provision.
- School will finish at 3:30pm, however, afterschool same day detentions and sanctions will still take place.

If you have concerns regarding your child's return to school and would like a personal phone call to talk through these issues, please email office@bishopshalt.hillingdon.sch.uk and we will contact you.

We are very much looking forward to welcoming all of our student back to school for the start of the new academic year.

Yours sincerely



L McGillicuddy (Mr)
Headteacher